

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION  
BOARD MEETING  
APRIL 12, 2018 2:00 PM**

**DIRECTORS PRESENT WERE:**

Harry Maxwell    Ernie DeWinne    Steve Malone    Wayne Mauldin

**OTHERS IN ATTENDANCE:**

Joe Ortega    Karen Antill    Charlene Greenhill    Ron Beadles

There being a quorum present, the meeting was called to order by Vice President Harry Maxwell at 2:00 PM, April 12, 2018.

**MINUTES:** Directors read the Minutes of the Meeting of March 8<sup>th</sup>, 2018.

**MOTION:** Ernie DeWinne made a motion to accept the Minutes of the March 8<sup>th</sup> meeting, as presented. Wayne Mauldin seconded the motion. The Board voted unanimously, and the motion passed.

**TREASURER'S REPORT:** Ernie DeWinne presented the financial reports of March 2018. The Board and guests reviewed.

**MOTION:** Wayne Mauldin made a motion to accept the Treasurer's Report. Steve Malone seconded the motion. The Board voted unanimously to accept the report, and the motion passed.

**OPERATIONS REPORTS:**

**Field Operations:** Joe Ortega reported that he just returned from a very informative and productive 2- day water hydrant maintenance conference in San Antonio. He also reported that the fence line for the well plant #3 is coming along well. He will take photos and submit to the Engineer so he can sign off on project. Retest of well #5 completed and turned out well.

**Office Operations:** Karen Antill reported that office has been very busy, but otherwise, all is "business as usual".

**Class C Licensed Operator:** Charlene Greenhill reported that Quarterly Report completed and submitted. She stated that there are some EPA changes to waste water system regulations. Last samples were good.

**ITEMS FOR DISCUSSION AND BOARD ACTION:**

**OLD BUSINESS:**

A. Update on Plant #3 and Discuss BRRWSC portion of Plant #3 project timeline – installation of fencing and base material for driveway completed; BRRWSC portion of project just about finished. Will send

photos of completed work to Thonoff (Engineer) so he can sign off. Joe Ortega asked for a Board member to walk the site with him tomorrow (Friday) to sign off.

- B. Condo project update – slab portion and well #1 slab – Joe Ortega reported that he needs to meet with electrician this coming week.
- C. Mapping of mains and valves for distribution system – Ernie DeWinne stated that there is a map of the mains and valves, which can be updated as needed. – project nearly completed. Need to update map with residence locations. Harry Maxwell agreed to assist Ernie in this.
- D. Discuss condo tank repair/purchase options – Steve Malone agreed to follow-up with engineer and contractors.
- E. Employee benefits – retirement plan – TABLED

### **NEW BUSINESS:**

- A. Election of Officers – Harry Maxwell reviewed current Officer positions:
  - President – Bonnie Tidball
  - Vice President – Harry Maxwell
  - Secretary/Treasurer – Ernie DeWinne
  - Member – Steve Malone
  - Member – Wayne MauldinBoard members discussed whether any changes should be made. Wayne Mauldin made a motion to keep the same slate of officers as was in 2017, to 2018. Steve Malone seconded the motion. All present voted unanimously to accept the slate as stated.
- B. Review of 2017 990 – Ernie DeWinne reviewed purpose of the 990 and the data required on the form for the Board. Steve Malone made a motion to approve the 990 as presented. Ernie DeWinne seconded the motion. All members voted unanimously to accept the motion.
- C. Water bill adjustment for pool repairs refill – Karen reviewed the cost of refilling the pool after repairs done. BOD discussed the implications to the WSC of filling the pool from empty. Ron Beadles, President of HOA, discussed the situation with the WSC Board. Harry Maxwell also reminded the WSC BOD that the HOA BOD had been gracious to the WSC in giving the WSC the land needed for the new well. Ernie DeWinne made a motion to make an adjustment of \$2100 for the HOA bill, in light of the unusual nature of the situation and in an effort to be a “good neighbor” to the HOA. Wayne Mauldin seconded the motion. All members voted unanimously to approve the motion.

Discuss Engineering fees for fire hydrant analysis - Ernie DeWinne stated that this was previously covered at the Annual Meeting. In addition, he noted that the Engineer told him that the replacement of an existing hydrant would be approximately \$3800 per hydrant and \$6871 to add a new hydrant to existing line. Discussion with Joe Ortega regarding the costs and time of doing this work in-house. BOD needs to develop a plan to implement this project. Ernie asked to have this item moved to Old Business.

In conjunction with this discussion, BOD discussed briefly the potential project of changing out the water meters to allow remote reading of the meters. Charlene Greenhill reported that she has another customer in the area who has this type of system, although a smaller community. She indicated that she would see if they would let Joe Ortega come down and see how their system works.

- D. Update on credit cards for payments –Ernie DeWinne reported that he had previously reported on this at the Annual Meeting, and has not yet gotten any more information on this. He indicated that he expects to have an implementation plan for review at next month’s meeting.
- E. Charlene Greenhill and Joe Ortega discussed issue of changing out meters briefly.

**MEMBERSHIP COMMENTS:**

Ron Beadles asked if BOD has looked into different investment strategies for the employee retirement plan. Ernie DeWinne and Karen Antill discussed what they knew about this. Ernie asked Ron what the HOA BOD has done about this issue; Ron stated that they had not been able to locate an appropriate company to work with. Harry Maxwell mentioned that he has some information that might be helpful. Ernie and Ron agreed to investigate this together for both organizations.

Having no further business to discuss, Harry Maxwell asked for a motion to adjourn the meeting. Wayne Mauldin made a motion to adjourn the meeting. Steve Malone seconded the motion. The BOD unanimously voted to adjourn at 3:21 PM.

BRRWSC PRESIDENT, BONNIE TIDBALL \_\_\_\_\_

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE\_\_\_\_\_